

Living and Learning, Today and Tomorrow.



P7 Transfer Procedures for 20/21.

Dear Parents,

Please see the attached programme for the transfer to post-primary school transfer procedure for 2020/21.

Please note the very tight turnaround time from the issuing of test results to the completion of the transfer "form". The transfer process will be completed online this year, in a post-primary admissions hub, which will be similar to the present primary admissions hub.

There has been no information from the Education Authority with respect to the post - primary admissions hub operations at this stage.

Planning ahead

Principal - Parent consultation meetings will still be available to support parents through the process and indeed with the online process if required.

The following timetable will be implemented to support parents - (appointment times will follow in Jan/Feb)

Non- Transfer test pupils	w/b 1 st March - 5 th March - 9:30 - 4pm
Transfer Test pupils	w/b 8 th March - 12 th March - 9:30 - 4pm
Mop-Up meetings	15 th & 16 th March (12pm)

Kind regards

C O'Neill

Principal

Church View, Holywood, Co.Down. BT18 9LN

T:02890 424 772 Fax :02890 414 674

E:coneill951@c2kni.net

OPEN ENROLMENT IN POST PRIMARY SCHOOLS

TIMETABLE – SEPTEMBER 2021

October 2020	Boards of Governors review admissions policies
October 2020	The Department of Education to notify enrolment and admission numbers, for each school where a change is being proposed, to the Board of Governors.
Friday 9 th October 2020 (closes 4pm)	Closing date for registration for academic selection (AQE).
Friday 16 th October 2020 (closes 2pm)	Closing date for registration for academic selection (PPTC/GL).
No later than Friday 11 th December 2020	Schools return amended admissions criteria to EA
Saturday 9 th January 2021	First AQE Assessment.
Saturday 16 th January 2021	Second AQE Assessment.
Saturday 23 rd January 2021	Third AQE Assessment.
Saturday 30 th January 2021	PPTC/GL Assessment.
Tuesday 2 nd February 2021	Final date for publication of prospectuses by post primary schools. Not later than 6 weeks before parents express preferences. EA publishes information on website about post primary schools.
Saturday 6 th February 2021	PPTC/GL Supplementary Entrance Assessment.
Monday 1st March 2021 (opens 12 noon)	<p><u>Post Primary application procedure opens with online portal available for parents to apply for Year 8 admission.</u></p> <p>During the admissions procedure applications are not considered on a 'First Come First Served Basis'.</p> <p>IMPORTANT:- An applicant should read the published admissions criteria of schools they have listed as preferences to check if documents are required – criteria will be accessible at https://www.eani.org.uk.</p>
Friday 5 th March 2021 (receipt Saturday 6 th March 2021)	Entrance test results (AQE and PPTC/GL) posted to parents for receipt on Saturday 6 th March 2021.

Friday 12 th March 2021 (closes 2pm)	Closing date for applications for remark of PPTC/GL Assessment.
Monday 15 th March 2021 (closes 4pm)	Closing date for applications for remark of AQE.
Tuesday 16 th March 2021 (closes 4pm)	Online portal closes at 4pm for Year 8 post-primary applications. Note: The online portal will not be accessible for post-primary applications after this date/time.
Tuesday 23 rd March 2021 (not later than 4pm)	Final date for changes of preference.
Wednesday 31 st March 2021	Post-primary schools select first preference applications.
Monday 12 th April 2021 (not later than 4pm)	Final date for receipt of new applications/additional information or changes of preference in exceptional circumstances by EA no later than 4pm. Any applications/information received after this date/time will not be processed until after the end of the procedure. Last date for parents to communicate FSME.
Monday 31 st May 2021.	Last date for schools to request temporary variations from the Department of Education. Requests received after this date may not be progressed.
Friday 18 th June 2021 (Admissions procedure for Year 8 closes)	Parents receive notification of outcome of applications Saturday 19 th June 2021 via online portal (opens 19 th June 2021). Schools may notify decision by post for placement letters for receipt by parents on 19 th June 2021. On 19 th June 2021 the EA notifies parents of children who have yet to secure a place for their child and asks parents to nominate further preferences. (Verification documents requested by schools, if relevant, from parents).
Friday 2 nd July 2021 (Not later than 4pm)	Final date for receipt of appeal forms against Year 8 decisions by post-primary schools.
July/August 2021	Independent Tribunals hear appeals.

In this timetable where it refers to 'documents in support' of a parent's application this means documentation such as birth certificate (in the case of admission to pre-school and primary) and any documentation/information that may be requested in the published admissions criteria of the preference(s) listed by a parent.

In this timetable where it refers to 'additional supporting information' this means information that may not have been available at the time of application and parents have by the deadline date as published to submit same.